

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3141 **TITLE:** SR. PUBLIC HEALTH NUTRITIONIST **GRADE:** S-22

DEFINITION:

Under limited supervision, provides comprehensive delivery of public health nutrition services to clients and supervises on-site district nutritionists and parafessionals.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

This class is distinguished from the Public Health Nutritionist by its focus on supervision and training of professional and paraprofessional nutritionists rather than on the delivery of services. It is distinguished from the Nutrition Program Supervisor in that the Nutrition Program Supervisor manages the overall public health nutrition program and supervises Senior Public Health Nutritionists.

ILLUSTRATIVE DUTIES:

Plans and assigns work to staff and monitors the flow of work of the assigned district office;
Provides orientation and training to new staff in the assigned district office;
Supervises and evaluates the performance of district nutritionists and other office staff;
Ensures that nutrition services comply with state and federal guidelines and that staff is informed of new or altered policies and procedures;
Participates in departmental committees and subcommittees and attends in-service trainings and workshops;
Prepares periodic activity reports as required;
Analyzes statistical reports, evaluates service delivery and makes recommendations for change;
Participates as required in the delivery of nutrition services to clients especially in more complex or difficult cases.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough knowledge of the principles and practices of nutrition;
Knowledge of basic computer skills.
Some knowledge of supervisory methods and techniques;
Ability to assess and evaluate the nutritional needs of clients and client groups;
Ability to develop nutrition care plans;
Ability to develop effective working relationships with a variety of health care professionals;
Ability to communicate well both in writing and orally;
Ability to organize and apply available resources to accomplish goals;

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to the following:
Graduation from an accredited four-year college or university with a bachelor's degree in nutrition, dietetics, or a related field; PLUS
Two years of experience as a nutritionist.

CERTIFICATES AND LICENSES REQUIRED:

Depending upon area of assignment, may require registration as a Dietitian by the American Dietetics Association.

REVISED: April 4, 2003
ESTABLISHED: April 17, 1995